

ADMINISTRATIVE COUNCIL AGENDA
April 17, 2024 at 8:30 AM

1. Welcome and Introductions
2. Approval of March 20, 2024 Minutes
3. Financial Approval
 - A. Treasurer's Report for March, 2024
 - B. Check approvals
 - C. Request for Use of Contingency Funds
 - i. \$95,000 for purchase of vehicles
 - ii. \$30,000 to complete HVAC upgrade project
 - D. Budget Journal Entries for March, 2024
 - E. 2024-25 Budget – Jim Butts
4. Personnel Approvals
5. Transition Plan for the Director position
6. Instructional Update
7. Business and Industry Update
8. Career Technical Student Organization update
9. JRTI Company Lab Entrepreneurship Site update
10. Regional Innovation and Implementation update
11. Facilities Update
12. Counseling for Careers
13. School Culture Update
14. Trip Approval
 - A. April 23 – 8 students and 1 teacher to Career Day at Marlow Elementary
 - B. May 10 – 12 students and 3 teachers to Career Day at Berkeley Heights Elementary
 - C. June 24-29 – 19 students and 6 teachers to National SkillsUSA Conference in Atlanta Georgia

15. Important Dates:

- April 18 – National Technical Honor Society Inductions 5:30 – 8:30
- April 19 – Mountain Ridge Middle School Tour
- April 23 – International Robotics Honor Society Inductions 1:15
- May 2 – High School AAA Awards Assembly 8:30 and 12:30
- May 15 – High School Certificate Ceremony 5:30 – 8:30
- May 16 – ACE AAA Awards Assembly 8:30
- May 23 – ACE Graduation - 10:00 (Electrical); 11:30 (Auto, HVAC, Surg. Tech)
- June 3 – Practical Nursing Capping, Pinning and Graduation – 5:00
- June 4 – High School Equivalency Graduation for Eastern Panhandle – 7:00
- June 4-6 – Summer Career Academy

**ADMINISTRATIVE COUNCIL
JAMES RUMSEY TECHNICAL INSTITUTE
MINUTES OF MARCH 20, 2024**

The regularly scheduled Administrative Council meeting for the James Rumsey Technical Institute was held March 20, 2024 at 8:30 AM via Zoom.

MEMBERS PRESENT

Dr. Chuck Bishop, Superintendent, Jefferson County Schools
Mrs. Tara Burch
Mr. Pete Gordon
Ms. Jacqueline Long
Ms. Kathy Skinner
Mr. Ron Stephens, Superintendent, Berkeley County Schools
Mrs. Kristen Tuttle, Superintendent, Morgan County Schools
Mrs. Donna Van Metre, Secretary

STAFF MEMBERS PRESENT

Mr. Andrew Albright
Ms. Carla Cacica
Mrs. Peggy Ilnicki
Mr. Ron Odom
Mr. Russell Penner

WELCOME AND INTRODUCTIONS

Kathy Skinner welcomed all members and began the meeting at 8:30 a.m.

MINUTES

Kathy Skinner presented the minutes of the March 15, 2024 Administrative Council meeting for approval.

Jackee Long moved, seconded by Pete Gordon to approve the March 20, 2024 minutes as presented; carried.

MOTION CARRIED

PERSONNEL APPROVALS

Mrs. Van Metre requested approval of the following personnel actions:

- A. Resignation
 - i. Director/Principal—Donna Van Metre (effective June 30, 2024)
- B. Posting
 - i. Director/Principal—Donna sent a posting and job description for the Director/Principal position prior to the meeting. She received feedback to extend the closing date to April 5, 2024. Kathy suggested that we have at least one person from each county on the interview committee. Anyone who would like to serve on the interview committee needs to contact Kathy.

Jackee Long moved, seconded by Pete Gordon, to approve all personnel approvals as presented; carried.

MOTION CARRIED

IMPORTANT DATES

- March 21-23—SkillsUSA Conference – Fairmont State University
- March 22 – South Middle School Tour
- April 13 -- Prom
- April 18 – National Technical Honor Society
- April 19 – Mountain Ridge Middle School Tour
- May 2 – AAA Awards Assembly
- May 15 – High School Certificate Ceremony
- May 30 – ACE Graduation
- June 3 – Practical Nursing Capping, Pinning, and Graduation
- June 4-6 – Summer Career Academy

The meeting was adjourned at 8:37 a.m.

NEXT MEETING: April 17, 2024 at 8:30 a.m.

DATE OF APPROVAL

CHAIR

SECRETARY

**BERKELEY COUNTY BOARD OF EDUCATION
TREASURER'S REPORT
MONTH ENDING MARCH 31, 2024**

Fund	Prior Year Ending Cash Balance Carryover	Revenue		Disbursements		Current Month Ending Cash Balance	Current Month Ending Cash Balance	
		This Month	Fiscal Year To Date	This Month	Fiscal Year To Date		In Cash	In Investments
Berkeley County								
Fund 11	\$ 38,219,739.38	\$ 32,932,390.09	\$ 182,390,355.89	\$ 19,507,235.26	\$ 154,179,044.49	\$ 66,431,050.78		
Fund 61	\$ (2,063,941.10)	\$ 4,004,638.58	\$ 27,957,594.89	\$ 3,615,202.97	\$ 24,674,580.19	\$ 1,219,073.60		
Fund 65	\$ 4,528,400.51	\$ -	\$ -	\$ -	\$ -	\$ 4,528,400.51		
Fund 71	\$ (3,503,629.28)	\$ 3,750,190.75	\$ 13,349,166.97	\$ 1,406,046.57	\$ 10,186,477.14	\$ (340,939.45)		
James Rumsey								
Fund 13	\$ 1,334,632.90	\$ 246,371.63	\$ 2,949,981.08	\$ 344,980.95	\$ 2,437,596.50	\$ 1,847,017.48		
Fund 63	\$ 1,841,927.20	\$ 133,682.17	\$ 3,237,154.23	\$ 205,301.18	\$ 2,180,277.38	\$ 2,898,804.05		
Fund 66	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Fund 73	\$ (10,077.44)	\$ -	\$ 44,964.36	\$ 237.87	\$ 30,673.30	\$ 4,213.62		
General Fund - 51	\$ 8,172,638.96	\$ 28,825.09	\$ 10,028,825.09	\$ 95,262.90	\$ 1,110,999.43	\$ 17,090,464.62		
Total Fund 65		\$ -	\$ -	\$ -	\$ -		\$ 4,528,400.51	
Total Fund 66		\$ -	\$ -	\$ -	\$ -		\$ -	
Totals-BOE	\$ 48,519,691.13	\$ 41,096,098.31	\$ 239,958,042.51	\$ 25,174,267.70	\$ 194,799,648.43	\$ 93,678,085.21	\$ 57,332,153.65	\$ 31,817,531.05
Debt Service	\$ 3,568,689.01	\$ 4,210,715.44	\$ 15,236,758.86	\$ -	\$ 2,727,702.03	\$ 16,077,745.84	\$ -	\$ 16,077,745.84
Bond Construction	\$ 130,457,066.78	\$ 881,296.73	\$ 8,651,378.84	\$ 2,779,442.01	\$ 14,645,094.05	\$ 124,463,351.57	\$ 5,042,301.78	\$ 119,421,049.79
Totals	\$ 182,545,446.92	\$ 46,188,110.48	\$ 263,846,180.21	\$ 27,953,709.71	\$ 212,172,444.51	\$ 234,219,182.62	\$ 66,902,855.94	\$ 167,316,326.68
						Totals	\$ 66,902,855.94	\$ 167,316,326.68

All funds listed as cash are invested each day at United Bank per our bank agreement. General Fund investment at State Investment Pool.
Child Nutrition payments are collected and held at City National Bank. Bond funds invested at State Treasurer's office.
Debt Service Funds are in the Municipal Bond Commission accounts in Charleston.

cc: James Rumsey

Treasurer

J.V. Butts Jr

Date:

4/7/2024

James Rumsey Technical Institute
2023-2024 Check Approval Spreadsheet
The referenced payments do not overdraw the particular budget account category.

	PO NUMBER	VENDOR	AMOUNT
Food Supplies	701240413	Martins	48.42
ACE Auto Tools	701240721	Matco Tools	14,542.26
HVAC Supplies	701240735	R.E. Michel Company	559.82
Fuel for school vehicles	701240133	Wex Bank	1810.23
Pest Control	701240044	Ehrlich	76.26
Supplies for Career Fair	701240762	Martins	176.91
Supplies for HS Auto	701240765	Napa	49.79
Supplies for new sign	701240709	Cecil's Building Supply	2,881.76
Welding Supplies	701240703	Cumberland Pipe & Steel	457.46
Electrical outlet repairs	701240769	JRTI Electrical Program	75.00
CTE NCAA Luncheon	701240751	JRTI Chef Express	375.00
Co-Starters Catering	701240755	JRTI Chef Express	520.00
Vendor space to advertise at JCO Fair	701240746	JCO Fairgrounds	350.00
Posters & Banners	701240716	Printing Impressions	243.54
Propane	701240039	R.M. Roach	3,173.15
Diesel	701240038	R.M. Roach	3,556.76
Custodial Supplies	701240031	Weiss Bros	1,118.38
Prostart supplies	701240752	Food Pro	657.40

4.8.2024

Management asserts that all purchases of goods and services that are included in the check register have been properly budgeted, purchase orders issued, and that funds are available to pay the vendors accordingly. Additionally, all invoices for the above items were reviewed and approved as allowable expenses according to state and federal guidelines for local education agencies.

DATE - 4/12/24
TIME - 10:53:01
PROG - GNL.520

BERKELEY COUNTY SCHOOLS
JOURNAL ENTRY LISTING

BUDGET JOURNAL ENTRY

LINE NO.	ACCOUNT / DESCRIPTION	DEBIT	CREDIT
	MONTH - MARCH	NUMBER - 00700	ENTRY DATE 3/01/24
	TRANSFER - FUND 13		
0001	13.00000.31391.531.701.0000.0000.00 NEW POSTAL COMMUNICATION SVC	794.64	
0002	13.00000.31391.542.701.0000.0000.00 ADVERTISING-OTHER	2,336.38	
0003	13.00000.31334.641.701.0000.0000.00 TEXTBOOKS AND REBINDING		3,131.02
0004	13.00000.11111.211.701.0000.0000.00 GP INS-HEALTH/ACCIDENT	1,188.96	
0005	13.00000.11111.221.701.0000.0000.00 SOCIAL SECURITY	25.00	
0006	13.00000.21210.233.701.0000.0000.00 RET-SUPP PLAN PREMIUM	5.00	
0007	13.00000.31312.211.701.0000.0000.00 GP INS-HEALTH/ACCIDENT	1,682.96	
0008	13.00000.31331.131.701.0000.0000.00 SALARY-P/I-SUB-REGULAR	350.44	
0009	13.00000.31331.134.701.0000.0000.00 SALARY-P/I-SUB-PERS LV-SI	2,197.94	
0010	13.00000.31333.211.701.0000.0000.00 GP INS-HEALTH/ACCIDENT	1,136.72	
0011	13.00000.31333.221.701.0000.0000.00 SOCIAL SECURITY	5.00	
0012	13.00000.31334.111.701.0000.0000.00 SALARY P/I	3,925.99	
0013	13.00000.31334.221.701.0000.0000.00 SOCIAL SECURITY	271.24	
0014	13.00000.31334.233.701.0000.0000.00 RET-SUPP PLAN PREMIUM	287.42	
0015	13.00000.31343.134.701.0000.0000.00 SALARY-P/I-SUB-PERS LV-SI	1,331.76	
0016	13.00000.31344.131.701.0000.0000.00 SALARY-P/I-SUB-REGULAR	155.98	
0017	13.00000.31344.211.701.0000.0000.00 GP INS-HEALTH/ACCIDENT	1,202.48	
0018	13.00000.31344.221.701.0000.0000.00 SOCIAL SECURITY	36.80	

0019	13.00000.31345.211.701.0000.0000.00	1,158.73
	GP INS-HEALTH/ACCIDENT	
0020	13.00000.31346.111.701.0000.0000.00	78.57
	SALARY P/I	
0021	13.00000.31346.211.701.0000.0000.00	835.48
	GP INS-HEALTH/ACCIDENT	
0022	13.00000.31371.134.701.0000.0000.00	700.88
	SALARY-P/I-SUB-PERS LV-SI	
0023	13.00000.31371.211.701.0000.0000.00	745.81
	GP INS-HEALTH/ACCIDENT	
0024	13.00000.31371.233.701.0000.0000.00	17.89
	RET-SUPP PLAN PREMIUM	

DATE - 4/12/24 BERKELEY COUNTY SCHOOLS
 TIME - 10:53:01 JOURNAL ENTRY LISTING
 PROG - GNL.520

BUDGET JOURNAL ENTRY

LINE NO.	ACCOUNT / DESCRIPTION	DEBIT	CREDIT
0025	13.00000.31371.221.701.0000.0000.00 SOCIAL SECURITY	97.41	
0026	13.00000.31381.134.701.0000.0000.00 SALARY-P/I-SUB-PERS LV-SI	623.92	
0027	13.00000.31381.211.701.0000.0000.00 GP INS-HEALTH/ACCIDENT	2,205.21	
0028	13.00000.31391.221.701.0000.0000.00 SOCIAL SECURITY	16.80	
0029	13.00000.32126.211.701.0000.0000.00 GP INS-HEALTH/ACCIDENT	232.87	
0030	13.00000.32126.221.701.0000.0000.00 SOCIAL SECURITY	5.00	
0031	13.00000.32411.211.701.0000.0000.00 GP INS-HEALTH/ACCIDENT	3,169.09	
0032	13.00000.32411.221.701.0000.0000.00 SOCIAL SECURITY	100.00	
0033	13.00000.32411.232.701.0000.0000.00 RETIREMENT CONTRIBUTION	10.00	
0034	13.00000.32611.145.701.0000.0000.00 SALARY-SVC-SUB-VACATION	136.80	
0035	13.00000.32611.211.701.0000.0000.00 GP INS-HEALTH/ACCIDENT	1,559.30	
0036	13.00000.32611.221.701.0000.0000.00 SOCIAL SECURITY	150.00	
0037	13.00000.32621.221.701.0000.0000.00 SOCIAL SECURITY	10.00	
0038	13.00000.32621.232.701.0000.0000.00 RETIREMENT CONTRIBUTION	5.00	
0039	13.00000.32621.261.701.0000.0000.00 WORKERS COMP	5.00	
0040	13.00000.76321.842.701.0000.0000.00 RESERVES FOR CONTINGENCY		25,667.45
0041	13.00089.91980.151.701.0000.0000.00 SALARY-TEMP/PT PROF	341.10	
0042	13.00089.91980.221.701.0000.0000.00 SOCIAL SECURITY	26.08	
0043	13.00089.91980.232.701.0000.0000.00 RETIREMENT CONTRIBUTION	25.59	
0044	13.00089.91980.261.701.0000.0000.00	3.76	

	WORKERS COMP		
0045	13.00089.01751.009.000.0000.0000.00	99.15	
	REVENUE		
0046	13.00089.01915.009.000.0000.0000.00		495.68
	REVENUE		
0047	13.00000.31334.656.701.0000.0000.00 NEW	1,399.99	
	SUPPLIES HARDWARE STAFF		
0048	13.00000.31334.641.701.0000.0000.00		348.98
	TEXTBOOKS AND REBINDING		
0049	13.00000.31331.641.701.0000.0000.00		1,051.01
	TEXTBOOKS AND REBINDING		
	* J/E TOTALS	30,694.14	30,694.14

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BERKELEY COUNTY SCHOOLS
JOURNAL ENTRY LISTING

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BUDGET JOURNAL ENTRY

LINE NO.	ACCOUNT / DESCRIPTION	DEBIT	CREDIT
	MONTH - MARCH	NUMBER - 00701	ENTRY DATE 3/05/24
	TRANSFER - GRTAWD04022200005057 JRTI TRAINING/TRAV		
0001	63.05224.61691.582.701.0000.0000.00 TRAVEL - OUT OF COUNTY	33.70	
0002	63.05224.61691.611.701.0000.0000.00 GENERAL SUPPLIES		33.70
0003	63.05224.61691.580.701.0000.0000.00 NEW TRAVEL	2,468.12	
0004	63.05224.61691.611.701.0000.0000.00 GENERAL SUPPLIES		2,468.12
	* J/E TOTALS	2,501.82	2,501.82

MONTH - MARCH NUMBER - 00702 ENTRY DATE 3/08/24
TRANSFER - GRTAWD04022400000709 JRTI VOC ED STATE

0001	63.05417.31344.611.701.0000.0000.00 GENERAL SUPPLIES	769.64	
0002	63.05417.31345.611.701.0000.0000.00 GENERAL SUPPLIES		769.64
0003	63.05417.31371.611.701.0000.0000.00 GENERAL SUPPLIES	84.26	
0004	63.05417.31381.611.701.0000.0000.00 GENERAL SUPPLIES		84.26
0005	63.05417.31333.611.701.0000.0000.00 GENERAL SUPPLIES	32.51	
0006	63.05417.31391.582.701.0000.0000.00 TRAVEL - OUT OF COUNTY	701.49	
0007	63.05417.31391.583.701.0000.0000.00 TRAVEL OUT OF STATE		734.00
0008	63.05417.31371.611.701.0000.0000.00 GENERAL SUPPLIES	5.00	
0009	63.05417.31343.611.701.0000.0000.00 GENERAL SUPPLIES	173.78	
0010	63.05417.31343.581.701.0000.0000.00 NEW TRAVEL - IN COUNTY	111.00	

0011	63.05417.31343.641.701.0000.0000.00	1,263.60	
	TEXTBOOKS AND REBINDING		
0012	63.05417.31391.653.701.0000.0000.00		1,553.38
	TECHNOLOGY SOFTWARE		
0013	63.05417.31391.582.701.0000.0000.00	1,271.00	
	TRAVEL - OUT OF COUNTY		
0014	63.05417.31391.583.701.0000.0000.00		1,271.00
	TRAVEL OUT OF STATE		
0015	63.05417.31343.611.701.0000.0000.00	211.08	
	GENERAL SUPPLIES		
0016	63.05417.31345.611.701.0000.0000.00		211.08
	GENERAL SUPPLIES		

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BUDGET JOURNAL ENTRY

LINE NO.	ACCOUNT / DESCRIPTION	DEBIT	CREDIT
0017	63.05417.31344.583.701.0000.0000.00 NEW TRAVEL OUT OF STATE	2,500.00	
0018	63.05417.31345.611.701.0000.0000.00 GENERAL SUPPLIES		1,001.06
0019	63.05417.31391.583.701.0000.0000.00 TRAVEL OUT OF STATE		1,153.74
0020	63.05417.31391.693.701.0000.0000.00 FURNITURE & FIXTURES		345.20
0021	63.05417.31344.611.701.0000.0000.00 GENERAL SUPPLIES	870.93	
0022	63.05417.31343.611.701.0000.0000.00 GENERAL SUPPLIES	40.58	
0023	63.05417.31371.611.701.0000.0000.00 GENERAL SUPPLIES	516.18	
0024	63.05417.31346.611.701.0000.0000.00 GENERAL SUPPLIES		1,427.69
	* J/E TOTALS	8,551.05	8,551.05

MONTH - MARCH NUMBER - 00703 ENTRY DATE 3/11/24
 SUPPLEMENT - PROJECT 00723 SKILLS USA

0001	13.00723.01989.009.000.0000.0000.00 REVENUE		1,050.00
0002	13.00723.05281.009.000.0000.0000.00 REVENUE		7,806.99
0003	13.00723.31391.611.701.0000.0000.00 GENERAL SUPPLIES	7,806.99	
0004	13.00723.31391.582.701.0000.0000.00 TRAVEL - OUT OF COUNTY	1,050.00	
0005	13.00723.05281.009.000.0000.0000.00 REVENUE		640.44
0006	13.00723.31391.611.701.0000.0000.00 GENERAL SUPPLIES	640.44	
0007	13.00723.01314.009.000.0000.0000.00 REVENUE		200.00
0008	13.00723.01989.009.000.0000.0000.00		1,785.56

	REVENUE		
0009	13.00723.31391.611.701.0000.0000.00	1,623.57	
	GENERAL SUPPLIES		
0010	13.00723.31391.582.701.0000.0000.00	361.99	
	TRAVEL - OUT OF COUNTY		
0011	13.00723.01989.009.000.0000.0000.00		175.00
	REVENUE		
0012	13.00723.05281.009.000.0000.0000.00		915.30
	REVENUE		
0013	13.00723.31391.582.701.0000.0000.00	1,090.30	
	TRAVEL - OUT OF COUNTY		
	* J/E TOTALS	12,573.29	12,573.29

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PROG - GNL.520

BERKELEY COUNTY SCHOOLS
JOURNAL ENTRY LISTING

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BUDGET JOURNAL ENTRY

LINE NO. ACCOUNT / DESCRIPTION DEBIT CREDIT

MONTH - MARCH NUMBER - 00704 ENTRY DATE 3/01/24
TRANSFER-GRTAWD04022300005227 MATH & ENGLISH

0001	63.04412.11111.134.701.0000.0000.00	676.52	
	SALARY-P/I-SUB-PERS LV-SI		
0002	63.04412.11111.221.701.0000.0000.00	100.00	
	SOCIAL SECURITY		
0003	63.04412.11111.261.701.0000.0000.00	5.00	
	WORKERS COMP		
0004	63.04412.11111.212.701.0000.0000.00		400.00
	GP INS-DENTAL		
0005	63.04412.11111.211.701.0000.0000.00		381.52
	GP INS-HEALTH/ACCIDENT		
	* J/E TOTALS	781.52	781.52

MONTH - MARCH NUMBER - 00705 ENTRY DATE 3/01/24
TRANSFER-GRTAWD04022100004966 MAKERSPACE

0001	63.05128.61691.211.701.0000.0000.00	669.00	
	GP INS-HEALTH/ACCIDENT		
0002	63.05128.61691.221.701.0000.0000.00	20.00	
	SOCIAL SECURITY		
0003	63.05128.61691.611.701.0000.0000.00		689.00
	GENERAL SUPPLIES		
	* J/E TOTALS	689.00	689.00

MONTH - MARCH NUMBER - 00706 ENTRY DATE 3/01/24
TRANSFER-PROJECT 8120 STAFF DEVELOPMENT SERVICE

0001	63.08120.03111.009.000.0000.0000.00		223.00
	REVENUE		
0002	63.08120.05211.009.000.0000.0000.00	223.00	
	REVENUE		

* J/E TOTALS

223.00

223.00

MONTH - MARCH NUMBER - 00707 ENTRY DATE 3/01/24
TRANSFER-PROJECT 8220 STAFF DEVELOPMENT SERVICE

0001	63.08220.03111.009.000.0000.0000.00		229.00
	REVENUE		
0002	63.08220.05211.009.000.0000.0000.00	229.00	
	REVENUE		

DATE - 4/12/24 BERKELEY COUNTY SCHOOLS
 TIME - 10:53:01 JOURNAL ENTRY LISTING
 PROG - GNL.520

BUDGET JOURNAL ENTRY

LINE NO.	ACCOUNT / DESCRIPTION	DEBIT	CREDIT
	* J/E TOTALS	229.00	229.00

MONTH - MARCH NUMBER - 00708 ENTRY DATE 3/01/24
 TRANSFER-PROJECT 8310 STAFF DEVELOPMENT PROFESSION

0001	63.08310.03111.009.000.0000.0000.00 REVENUE		118.70
0002	63.08310.05211.009.000.0000.0000.00 REVENUE	118.70	
	* J/E TOTALS	118.70	118.70

MONTH - MARCH NUMBER - 00709 ENTRY DATE 3/01/24
 TRANSFER-PROJECT 8320 STAFF DEVELOPMENT SERVICE

0001	63.08320.03111.009.000.0000.0000.00 REVENUE		231.00
0002	63.08320.05211.009.000.0000.0000.00 REVENUE	231.00	
	* J/E TOTALS	231.00	231.00

MONTH - MARCH NUMBER - 00710 ENTRY DATE 3/01/24
 TRANSFER-GRTAWD04022400000984 PERKINS

0001	63.50411.31344.112.701.0000.0000.00 SALARY-P/I-SUPPLEMENTAL	1,500.00	
0002	63.50411.31344.114.701.0000.0000.00 SALARY-P/I-STIPENDS	1,500.00	
0003	63.50411.31344.233.701.0000.0000.00 RET-SUPP PLAN PREMIUM	250.00	
0004	63.50411.31344.261.701.0000.0000.00	5.00	

	WORKERS COMP	
0005	63.50411.31344.221.701.0000.0000.00	250.00
	SOCIAL SECURITY	
0006	63.50411.31391.114.701.0000.0000.00	2,000.00
	SALARY-P/I-STIPENDS	
0007	63.50411.31391.221.701.0000.0000.00	150.00
	SOCIAL SECURITY	
0008	63.50411.31391.232.701.0000.0000.00	15.00
	RETIREMENT CONTRIBUTION	
0009	63.50411.31391.233.701.0000.0000.00	150.00
	RET-SUPP PLAN PREMIUM	
0010	63.50411.31391.261.701.0000.0000.00	5.00
	WORKERS COMP	

BUDGET JOURNAL ENTRY

LINE NO.	ACCOUNT / DESCRIPTION	DEBIT	CREDIT
0011	63.50411.31344.611.701.0000.0000.00 GENERAL SUPPLIES		5,825.00
	* J/E TOTALS	5,825.00	5,825.00

MONTH - MARCH NUMBER - 00711 ENTRY DATE 3/01/24
 TRANSFER-GRTAWD04022400001078 ABE STATE

0001	63.61411.61691.111.701.0000.0000.00 SALARY P/I	33,100.00	
0002	63.61411.61691.119.701.0000.0000.00 SALARY-P/I-HOUSING ALLOW	245.11	
0003	63.61411.61691.129.701.0000.0000.00 SALARY-SVC-HOUSING ALLOW	900.00	
0004	63.61411.61691.211.701.0000.0000.00 GP INS-HEALTH/ACCIDENT	9,000.00	
0005	63.61411.61691.221.701.0000.0000.00 SOCIAL SECURITY	500.00	
0006	63.61411.61691.233.701.0000.0000.00 RET-SUPP PLAN PREMIUM	1,200.00	
0007	63.61411.61691.261.701.0000.0000.00 WORKERS COMP	10.00	
0008	63.61411.61691.121.701.0000.0000.00 SALARY-SVC-REGULAR		18,217.50
0009	63.61411.61691.112.701.0000.0000.00 SALARY-P/I-SUPPLEMENTAL		5,798.00
0010	63.61411.61691.211.701.0000.0000.00 GP INS-HEALTH/ACCIDENT		44.68
0011	63.61411.61691.212.701.0000.0000.00 GP INS-DENTAL		796.65
0012	63.61411.61691.218.701.0000.0000.00 PEIA OPEB		840.00
0013	63.61411.61691.251.701.0000.0000.00 UNEMP COMP		500.00
0014	63.61411.61691.331.701.0000.0000.00 EMPLOYEE TRAINING SVC		500.00
0015	63.61411.61691.111.701.0000.0000.00		18,258.28

SALARY P/I

* J/E TOTALS

44,955.11

44,955.11

MONTH - MARCH NUMBER - 00712 ENTRY DATE 3/01/24
TRANSFER-GRTAWD04022100005894 ACE GENERAL CONTRACT

0001	63.62118.61681.112.701.0000.0000.00	675.00	
	SALARY-P/I-SUPPLEMENTAL		
0002	63.62118.61681.111.701.0000.0000.00		675.00
	SALARY P/I		

DATE - 4/12/24 BERKELEY COUNTY SCHOOLS
 TIME - 10:53:01 JOURNAL ENTRY LISTING
 PROG - GNL.520

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BUDGET JOURNAL ENTRY

LINE NO.	ACCOUNT / DESCRIPTION	DEBIT	CREDIT
0003	63.62118.61681.611.701.0000.0000.00 NEW GENERAL SUPPLIES	5,737.20	
0004	63.62118.61681.111.701.0000.0000.00 SALARY P/I		4,852.74
0005	63.62118.61681.221.701.0000.0000.00 SOCIAL SECURITY		395.20
0006	63.62118.61681.233.701.0000.0000.00 RET-SUPP PLAN PREMIUM		396.81
0007	63.62118.61681.251.701.0000.0000.00 UNEMP COMP		86.00
0008	63.62118.61681.261.701.0000.0000.00 WORKERS COMP		6.45
	* J/E TOTALS	6,412.20	6,412.20

MONTH - MARCH NUMBER - 00713 ENTRY DATE 3/01/24
 TRANSFER-PROJECT 91318 STEELEY INNOVATION

0001	63.91318.31391.211.701.0000.0000.00 GP INS-HEALTH/ACCIDENT	1,224.95	
0002	63.91318.31391.221.701.0000.0000.00 SOCIAL SECURITY	33.17	
0003	63.91318.31391.233.701.0000.0000.00 RET-SUPP PLAN PREMIUM		.01
0004	63.91318.31391.261.701.0000.0000.00 WORKERS COMP		.01
0005	63.91318.61691.611.701.0000.0000.00 GENERAL SUPPLIES		1,258.10
	* J/E TOTALS	1,258.12	1,258.12

MONTH - MARCH NUMBER - 00714 ENTRY DATE 3/29/24
 TRANSFER - PROJECT 00715 BUSINESS AND INDUSTRY

0001	13.00715.76111.911.701.0000.0000.00	2,000.00	
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FUND TRANSFERS OUT
0002 13.00715.61691.611.701.0000.0000.00 2,000.00
GENERAL SUPPLIES

* J/E TOTALS 2,000.00 2,000.00

MONTH - MARCH NUMBER - 00715 ENTRY DATE 3/29/24
TRANSFER - PROJECT 00700 JRTI GENERAL

0001 13.00700.61691.611.701.0000.0000.00 2,000.00
GENERAL SUPPLIES

DATE - 4/12/24 BERKELEY COUNTY SCHOOLS
 TIME - 10:53:01 JOURNAL ENTRY LISTING
 PROG - GNL.520

BUDGET JOURNAL ENTRY

LINE NO.	ACCOUNT / DESCRIPTION	DEBIT	CREDIT
0002	13.00700.05281.009.000.0000.0000.00 REVENUE		2,000.00
	* J/E TOTALS	2,000.00	2,000.00
	MONTH - MARCH NUMBER - 00716 ENTRY DATE 3/29/24 TRANSFER - PROJECT 00751 CDL		
0001	13.00751.61646.431.701.0000.0000.00 REPAIR/MAINT SVC-NON TECH	18,000.00	
0002	13.00751.61646.611.701.0000.0000.00 GENERAL SUPPLIES		18,000.00
	* J/E TOTALS	18,000.00	18,000.00
	MONTH - MARCH NUMBER - 00717 ENTRY DATE 3/29/24 SUPPLEMENT - PROJECT 00710 FOOD TRUCK		
0001	13.00710.31331.611.701.0000.0000.00 NEW GENERAL SUPPLIES	255.00	
0002	13.00710.01989.009.000.0000.0000.00 REVENUE		255.00
	* J/E TOTALS	255.00	255.00
	** REPORT TOTALS	137,297.95	137,297.95

Personnel Approval

A. Removal from Preferred Call List due to renewal of ACE, Adult Ed and Embedded Credit funding

- a. ACE Assistant Principal - Russell Penner
- b. Adult Education Instructor - Ann Mueller
- c. Adult Education Instructor – Aimee Orndorff
- d. Automotive Technology Instructor - Melissa Williams
- e. Commercial Driving Instructor – Ken Dombroski
- f. Commercial Driving Instructor – Guyowen Hall
- g. Commercial Driving Instructor – Timothy Marcum
- h. Electrical Instructor – Philipp Barrett
- i. Electrical Instructor – Bradley Butler
- j. English Instructor - Kenda Ball
- k. Entrepreneurship Instructor – Betsy Heath
- l. Entrepreneurship Instructor – Dakari Williams
- m. HVAC Instructor - Rebecca Nelson
- n. Math Instructor - David Gerda
- o. Phlebotomy Instructor – Jan Roberts
- p. School Counselor - Carla Cacia
- q. Secretary - Lori Grove

B. Job Description Changed by Mutual Agreement

- a. Secretary II – Lori Grove

WEST VIRGINIA SKILLSUSA STATE LEADERSHIP AND SKILLS CONFERENCE RESULTS

First Name	Last Name	Contest	Division	Place	
Natalie	Dunn	Advertising Design	Secondary (High School)	Gold	MuHS
Jacob	Frederick	Automotive Service Technology	Post Secondary (ACE)	Gold	ACE
James	Elsa	Diesel Equipment Technology	Secondary (High School)	Gold	MuHS
Adiel	Rodriguez	Internetworking	Secondary (High School)	Gold	MaHS
Carter	Smith	Job Skills Demonstration A	Post Secondary (ACE)	Gold	ACE
Grace	Fling	Masonry	Secondary (High School)	Gold	SmHS
Jordan	Mickelinc	Masonry	Post Secondary (ACE)	Gold	ACE
Jack	Benson	Mobile Robotics Technology	Secondary (High School)	Gold	JHS
Kirsten	Beverly-Twigg	Mobile Robotics Technology	Secondary (High School)	Gold	MuHS
Brendan	Basore	Mobile Robotics Technology	Middle School	Gold	Homeschooled
Braxton	Butcher	Mobile Robotics Technology	Middle School	Gold	Tomahawk Int.
Madeline	Gatti	Pin Design	Secondary (High School)	Gold	WHS
Kamrie-Lyn	Alder	Prepared Speech	Secondary (High School)	Gold	SmHS
Abigail	Auld	Promotional Bulletin Board	Secondary (High School)	Gold	MuHS
Isabell	Peterson	Promotional Bulletin Board	Secondary (High School)	Gold	JHS
Felicity	Wilson	Promotional Bulletin Board	Secondary (High School)	Gold	MuHS
Nathan	Barker	Skilled Showcase Carpentry	Secondary (High School)	Gold	MuHS
Ohana	Coleman	Urban Search and Rescue	Secondary (High School)	Gold	HHS
Carlos	Garcia-Lugo	Urban Search and Rescue	Secondary (High School)	Gold	HHS
Addison	Basore	Urban Search and Rescue	Middle School	Gold	Homeschooled
Colton	Butcher	Urban Search and Rescue	Middle School	Gold	HHS
Adam	Hoover	Action Skills	Secondary (High School)	Silver	JHS
James	Todd	Electrical Construction Wiring	Secondary (High School)	Silver	WHS
Kole	Truax	Electrical Construction Wiring	Post Secondary (ACE)	Silver	ACE
Aiden	Presley	Employment Application Process	Secondary (High School)	Silver	SmHS
Laken	Edwards	Firefighting	Secondary (High School)	Silver	HHS
Benjamin	Stevens	Interactive Applications and Video Game Development	Secondary (High School)	Silver	MuHS
Reece	Watson	Interactive Applications and Video Game Development	Secondary (High School)	Silver	MuHS
Isaiah	Hott	Job Skills Demonstration Open	Post Secondary (ACE)	Silver	ACE
Brandon	Hayden	Landscaping and Horticulture	Secondary (High School)	Silver	SmHS

Danielle	Pallay	Medical Math	Secondary (High School)	Silver	JHS
Garrett	Strickler	HVAC	Post Secondary (ACE)	Bronze	ACE
Mailei	Dunbar	Medical Terminology	Secondary (High School)	Bronze	MATHS
Chase	Bernhard	Quiz Bowl	Secondary (High School)	Bronze	HHS
Keaton	Feaster	Quiz Bowl	Secondary (High School)	Bronze	SIMHS
Dayton	Showe	Quiz Bowl	Secondary (High School)	Bronze	HHS
Camden	Spiker	Quiz Bowl	Secondary (High School)	Bronze	HHS
Joseph	Thomas	Quiz Bowl	Secondary (High School)	Bronze	WHS
Kaelynn	Rojas-Thompson	Quiz Bowl (Alternate)	Secondary (High School)	Bronze	MATHS

Statistics

21 Gold Medals

10 Silver Medals

8 Bronze Medals

****39 Medalists out of 70 competitors (55.7%)****

15 Contests were Gold

9 Contests were Silver

3 Contests were Bronze

****27 Contests Placed out of 48 Contests Entered (56.2%)****

JRTI National Technical Honor Society Inductees 2023-24

First Name	Last Name	Program	Home School	Graduation Year
Clifton	Hans-Stouffer	Automotive Technician	ACE	2024
Kenneth	Hans-Stouffer	Automotive Technician	ACE	2024
Anthony	Hernandez	Automotive Technician	ACE	2024
Regimantis	Jakstys	Automotive Technician	ACE	2024
Matthew	Riner	Automotive Technician	ACE	2024
Jose	Villela Soto	Automotive Technician	ACE	2024
Mike	Hamady	Electrical Technician	ACE	2024
Charles	Burnett	HVAC Technician	ACE	2024
Isaiah	Hott	HVAC Technician	ACE	2024
Garrett	Kyner	HVAC Technician	ACE	2024
Daniel	Salinas	HVAC Technician	ACE	2024
Jordan	Mickelinc	Masonry	ACE	2024
Mallorie	Rudy	Practical Nursing	ACE	2024
Danielle	Cripe	Surgical Technology	ACE	2024
Lyndsey	Pequignot	Surgical Technology	ACE	2024
Brandi	Warren	Surgical Technology	ACE	2024
Daniel	Clark	Aerospace Engineering	Berkeley Springs	2025
Joseph	Warren	Aerospace Engineering	Berkeley Springs	2025
Alexia	Cannon	Applied Engineering (Robotics)	Berkeley Springs	2024
William	Bottomley	Carpentry	Berkeley Springs	2025
Jase	Moore	Carpentry	Berkeley Springs	2025
Bethel	George	Cybersecurity/Cisco Networking	Berkeley Springs	2025
Skyler	Stevens	Cybersecurity/Cisco Networking	Berkeley Springs	2025
Alexis	Warren	Prostart Restaurant Management	Berkeley Springs	2025
Elle	Arthur	Therapeutic Services I	Berkeley Springs	2025
Lexi	Leber	Therapeutic Services I	Berkeley Springs	2025
Nicholas	Halterman	Aerospace Engineering	Hedgesville	2025
Noble	Miller	Aerospace Engineering	Hedgesville	2025
Duncan	Cave	Applied Engineering (Robotics)	Hedgesville	2025
Aaron	Rodriguez	Applied Engineering (Robotics)	Hedgesville	2025
Cameron	Coopenhaver	Automotive Technology	Hedgesville	2025
Jaylen	MCClure	Cybersecurity/Cisco Networking	Hedgesville	2024
Adam	Dunham	Diesel Technology	Hedgesville	2025

JRTI National Technical Honor Society Inductees 2023-24

Amilyn	Kennedy	Early Childhood Classroom Assistant Teacher	Hedgesville	2025
Paytin	Wachter	Early Childhood Classroom Assistant Teacher	Hedgesville	2025
Silas	Grove	Electrical Technician	Hedgesville	2025
Laken	Edwards	Emergency & Firefighting Management Services	Hedgesville	2024
Alison	Howard Goes	Graphic Design	Hedgesville	2025
Madelyn	Barrett	Law & Public Safety	Hedgesville	2025
Peyton	Delridge	Law & Public Safety	Hedgesville	2025
Leyraliz	Diaz-Vargus	Law & Public Safety	Hedgesville	2025
Chase	Bernhard	Masonry	Hedgesville	2025
Dayton	Showe	Masonry	Hedgesville	2025
Sophia	Hettenhouser	Multimedia Publishing	Hedgesville	2025
Lucas	Miller	Multimedia Publishing	Hedgesville	2025
Chloe	Byrd	Prostart Restaurant Management	Hedgesville	2025
Emily	Comer	Prostart Restaurant Management	Hedgesville	2025
Jeimi	Garcia Robles	Prostart Restaurant Management	Hedgesville	2025
Nathaniel	Springer	Prostart Restaurant Management	Hedgesville	2025
Alyssa	Stewart	Prostart Restaurant Management	Hedgesville	2025
Aliya	Williams	Prostart Restaurant Management	Hedgesville	2025
Virginia	Wright	Prostart Restaurant Management	Hedgesville	2025
Serenity	Cook	Therapeutic Services I	Hedgesville	2025
Mya	Kesecker	Therapeutic Services I	Hedgesville	2025
Jayla	Leggett	Therapeutic Services I	Hedgesville	2025
Karlie	Marro	Therapeutic Services I	Hedgesville	2025
Kasey	Payne	Therapeutic Services I	Hedgesville	2025
Hannah	Seal	Therapeutic Services I	Hedgesville	2025
Kailey	Shropshire	Therapeutic Services I	Hedgesville	2025
Kaylee	Sinclair	Therapeutic Services I	Hedgesville	2025
Abigail	Snyder	Therapeutic Services I	Hedgesville	2025
Veronica	Packwood	Welding	Hedgesville	2025
Gabriel	Zelada	Aerospace Engineering	Home-Schooled	2025
Zaccai	Kemp	Coding, App, & Game Design	Home-Schooled	2025
Benjamin	Hopper	Cybersecurity/Cisco Networking	Home-Schooled	2025
Dakota	Joy	Diesel Technology	Home-Schooled	2025
Lylah	Gwinn	Aerospace Engineering	Jefferson	2025

JRTI National Technical Honor Society Inductees 2023-24

Matthew	Pfaltzgraff	Aerospace Engineering	Jefferson	2025
Shawn	Swartz	Aerospace Engineering	Jefferson	2025
Marcus	Allen	Applied Engineering (Robotics)	Jefferson	2025
Christopher	Neal	Applied Engineering (Robotics)	Jefferson	2025
Hayden	Ruhland	Applied Engineering (Robotics)	Jefferson	2025
Daylin	Hoyler	Carpentry	Jefferson	2025
Denver	Beckner	Cybersecurity/Cisco Networking	Jefferson	2025
Logan	Grajeda	Cybersecurity/Cisco Networking	Jefferson	2025
Justin	Kershes	Diesel Technology	Jefferson	2025
Manuel	Vega	Diesel Technology	Jefferson	2025
Blake	Roane	Early Childhood Classroom Assistant Teacher	Jefferson	2025
Aidan	Hutzell	Electrical Technician	Jefferson	2025
Robert	McCullough	Electrical Technician	Jefferson	2025
Logan	Diaz	Graphic Design	Jefferson	2025
Kenadi	Walker	Law & Public Safety	Jefferson	2025
Anna	Esterly	Multimedia Publishing	Jefferson	2025
Rylie	Ryder	Multimedia Publishing	Jefferson	2025
Fran	Marrero	Prostart Restaurant Management	Jefferson	2025
Abigail	Wilson	Therapeutic Services I	Jefferson	2025
Lydia	Wilt	Therapeutic Services I	Jefferson	2025
Owen	Chilson	Welding	Jefferson	2025
Ruth	Bise	Aerospace Engineering	Martinsburg	2025
Isaac	Crumley	Aerospace Engineering	Martinsburg	2025
Nathanial	Willard	Applied Engineering (Robotics)	Martinsburg	2025
Justin	Pena-Salgado	Automotive Technology	Martinsburg	2025
Adiel	Rodriguez	Cybersecurity/Cisco Networking	Martinsburg	2025
Trey	Moats	Electrical Technician	Martinsburg	2024
Michael	Reikow	Electrical Technician	Martinsburg	2025
Kiersten	Updike	Electrical Technician	Martinsburg	2024
Jalex	Marrero	Emergency & Firefighting Management Services	Martinsburg	2024
Aerie	Anderson	Graphic Design	Martinsburg	2025
Kaelynn	Rojas-Thompson	Masonry	Martinsburg	2025
Akahlia	Wilmont	Prostart Restaurant Management	Martinsburg	2025
Briana	Woods	Prostart Restaurant Management	Martinsburg	2025

JRTI National Technical Honor Society Inductees 2023-24

Daisi	Andrade	Therapeutic Services I	Martinsburg	2025
Amber	Connor	Therapeutic Services I	Martinsburg	2025
Rayne	May	Therapeutic Services I	Martinsburg	2025
Brooke	Pope	Therapeutic Services I	Martinsburg	2025
Quentin	Kave	Welding	Martinsburg	2025
Karissa	Neff	Aerospace Engineering	Musselman	2025
Nathan	Shockey	Aerospace Engineering	Musselman	2025
Kirsten	Beverly-Twigg	Applied Engineering (Robotics)	Musselman	2025
Diego	Carrero-Flores	Applied Engineering (Robotics)	Musselman	2025
Nichias	Holston	Applied Engineering (Robotics)	Musselman	2025
Wyatt	Chambers	Carpentry	Musselman	2025
Benjamin	Stevens	Coding, App, & Game Design	Musselman	2025
Vyktorya	Jackson	Cybersecurity/Cisco Networking	Musselman	2025
Nicholas	Okore	Cybersecurity/Cisco Networking	Musselman	2025
Arden	Brown	Diesel Technology	Musselman	2025
Sarah	Brown	Diesel Technology	Musselman	2025
Randy	Rodriguez-Porti	Electrical Technician	Musselman	2025
Joseph	Slonaker	Electrical Technician	Musselman	2025
Ethan	Wiley	Electrical Technician	Musselman	2025
Jasmine	Mills	Law & Public Safety	Musselman	2025
Connor	Miller	Masonry	Musselman	2025
Kyle	Bass	Multimedia Publishing	Musselman	2024
Stanley	Jackson	Prostart Restaurant Management	Musselman	2025
Jansy	Canales	Therapeutic Services I	Musselman	2025
Chloe	Cushwa	Therapeutic Services I	Musselman	2025
Savannah	Davis	Therapeutic Services I	Musselman	2025
Charlotte	Jordan	Therapeutic Services I	Musselman	2025
Dreden	Heath	Cybersecurity/Cisco Networking	Paw Paw	2025
Andrew	Gilberto	Diesel Technology	Paw Paw	2025
Corey	Smith	Diesel Technology	Paw Paw	2025
Prophet	Guillaume	Applied Engineering (Robotics)	Spring Mills	2025
Lexi	Ebberts	Automotive Technology	Spring Mills	2025
Brayden	Hockensmith	Automotive Technology	Spring Mills	2025
Audrey	Wetzel	Carpentry	Spring Mills	2025

JRTI National Technical Honor Society Inductees 2023-24

Ethan	Gorman	Electrical Technician	Spring Mills	2024
Sage	Hayhurst	Electrical Technician	Spring Mills	2025
Juan	Sanchez	Electrical Technician	Spring Mills	2025
Lauren	Adams	Emergency & Firefighting Management Services	Spring Mills	2024
Tori Ann	Chrisman	Emergency & Firefighting Management Services	Spring Mills	2024
Keaton	Feaster	Masonry	Spring Mills	2024
Grace	Fling	Masonry	Spring Mills	2025
Abigail	Lewis	Therapeutic Services I	Spring Mills	2025
Alana	O'Sullivan	Therapeutic Services I	Spring Mills	2025
Kaelynn	Wise	Therapeutic Services I	Spring Mills	2025
Madisen	Foltz	Welding	Spring Mills	2025
Matthew	Espinosa	Aerospace Engineering	Washington	2025
Jack	Benson	Applied Engineering (Robotics)	Washington	2024
Colby	Carter	Automotive Technology	Washington	2025
Camden	Pritt	Automotive Technology	Washington	2025
Jonathan	Stewart	Automotive Technology	Washington	2025
Gavin	Burruss	Diesel Technology	Washington	2025
Kendall	Andrick	Early Childhood Classroom Assistant Teacher	Washington	2025
Lillian	Angel	Electrical Technician	Washington	2025
Ryan	Kittelstad	Electrical Technician	Washington	2025
Madeline	Gatti	Graphic Design	Washington	2025
Leslie	Echeverria	Law & Public Safety	Washington	2025
Jacob	Kelsey	Law & Public Safety	Washington	2024
Gretchen	Shepherd	Masonry	Washington	2024
Gabriel	Ubert	Prostart Restaurant Management	Washington	2025
Jaden	Estep	Therapeutic Services I	Washington	2025

Company Lab Stats as of 3/29/24

Total New Business Licenses	16	
Changed Legal Entity	3	(Sole to S-Corp, Sole to LLC, Sole to PLLC)
Number of Clients	70	
ACE Program Clients	1	(2 Credit Score Clients)
HS Program Clients	3	
JRTI Graduates	6	
Morgan County Resident	15	
Berkeley County Resident	44	
Jefferson County Resident	9	
For-Profit	49	
Non-Profit/Charitable/Educational	3	
Job Creation	40	
Online Presence Only	7	
Physical (Brick & Mortar) Only	13	
Online & Physical Combo	19	
Home-based Business	27	
Direct Company Lab Client Savings	\$63,360	(1056 hours @\$60/hr, client hours)
Direct Accounting/Savings	\$156,300	(modest assessment=mistakes, under-billing, tax savings, business plan costs, copyright infringement, marketing plan development, website creation, logo creation, (3) credit score repair/interest decrease, (2) insurance savings, solar program grant, (2) PCAP, Downstream Strategies feasibility study, grant program, legal fees, marketing plan, website assistance/design, feasibility study, Under 30 State License, restaurant consulting, legal fees, significant copyright infringement not calculated/value?, interest rates, business loan savings, business registration, B & O tax, mistakes, billing error)
Grand Total of Company Lab/Client Savings	\$219,660	

Industries (some businesses may be listed in more than one category)

Agriculture, Food & Natural Resources		4
Animal Service	3	
Plant Science	1	
Arts, A/V Technology & Communications		8
Architecture & Construction		7
Business, Management & Administration		1
Education & Training		5
Finance		
Government & Public Administration		
Health Science		7
Hospitality & Tourism		22
Food-Retail	10	
Food-Wholesale	1	
Food-R & W	5	
Event Planning	6	
Human Services		1
Information Technology		
Law, Public Safety, Corrections & Security		
Manufacturing		
Marketing Sales & Service		1
Real Estate Development		4
Retail		14
Service-online	9	
Brick & Mortar	3	
Mobile	2	
Science, Technology, Engineering & Math		1
Transportation, Distribution & Logistics		2

2022-2024 JRTI Company Lab Client Breakdown

Business Purpose	Quantity	Active	In Progress	Closed/Ceased	Unknown
Electrical Contracting	2	2			
Landscaper	1	1			
Duct Cleaning	1				1
Dog Grooming	1				1
Animal Trapping	1	1			
Baker/Bakery	1	1			
Event Planning	6	1	3		2
Restaurant	10	7	1	1	1
Property Rentals	2		1	1	
Food-Wholesale	1			1	
Food-Retail+Wholesale	5	2	2		1
Marketing Firm	1	1			
Photography/Drone	3	2			1
Adult Care (501c3)	3		1	1	1
Author	3	3			
Educational Facility	1		1		
Educational Workshops	1	1			
Transportation/Owner	2	2			
Meat Processing Fac.	1		1		
General Store	1			1	
Candle Maker	1	1			
Mobile Bookstore	1	1			
Wine/cheese Shop	1				1
Candy Maker/Store	1		1		
Heirloom Tree Farm	1	1			
Credit Card Processing	1	1			
Esthetician	1	1			

2022-2024 JRTI Company Lab Client Breakdown Cont'd

Business Purpose	Quantity	Active	In Progress	Closed/Ceased	Unknown
Nutrition Wellness Coach	1		1		
Graphic Designer/Animation	1	1			
Landscaping/Stump Removal	1	1			
Professional Engineer (PE)	1				1
Printing/Design	1		1		
NDT-Non Destructive Testing	1	1			
Adventure Park	1	1			
Digital Media Production	1		1		
Real Estate Dev/Architect	2	2			
Window Tinting	1		1		
Window Cleaning	3	3			
Business Purpose	Quantity	Active	In Progress	Closed/Ceased	Unknown
Total	68	38	15	5	10