

ADMINISTRATIVE COUNCIL AGENDA
October 28, 2022 at 9:00 AM

1. Welcome and Introductions
2. Approval of September 2, 2022 Minutes
3. Financial Approval
 - A. Treasurer's Report for August and September, 2022
 - B. Record of previous electronic check approvals 9/7/22, 9/19/22, 9/28/22, 10/6/22, 10/19/22
 - C. Budget Journal Entries September and October, 2022
 - D. Financial Statement for FY2022 – Jim Butts
4. Personnel Approvals
 - A. Employment
 - i. Lara Peavler – PT Adult Education Instructor and Assessment Specialist
 - B. Resignation
 - i. Allen Daley – PT Adult Education Instructor
 - C. Posting – ACE Phlebotomy Instructor for 2023-24
 - D. Removal of names from Substitute List
5. Approval of ACE Phlebotomy Program for 2023-24
6. Approval of ACE 2023-24 Registration, Tuition and Fees
7. Approval of ACE Strategic Plan 2022-23
8. Instructional Update
 - A. High School
 - B. ACE
 - C. Adult Education
 - D. Approval of Co-Op, Clinical, Internship and Shadowing Sites
9. Business and Industry Update
10. JRTI Company Lab Entrepreneurship Site Update
11. Community Engagement update

12. Counseling for Careers and Enrollment

- A. Middle/High School
- B. ACE (postsecondary)

13. School Culture update

14. Approval of Trips

November 4 - Aviation Expo, Leesburg Executive Airport - AC Aerospace Engineering and AC Applied Engineering seniors

15. Important Dates:

November 8 - Election Day – no school – JRTI is a polling site

November 10 – Open House – school wide – 5:30 – 7:30

November 11 – Veteran’s Day – no school

November 24 – Thanksgiving Day Turkey Trot 5K 7:00 AM

November 21 – 25 – Thanksgiving Break

December 2 - Teacher of the Year breakfast –Cafeteria – 7:00 AM

December 14 – Operation Cookie Crumble (WV “Baking Impossible”)