

ADMINISTRATIVE COUNCIL AGENDA
January 6, 2023 at 9:00 AM

1. Welcome and Introductions
2. Program Visit
3. Approval of October 28, 2022 Minutes
4. Financial Approval
 - A. Treasurer's Report for October and November, 2022
 - B. Record of previous electronic check approvals for 11/3/22, 11/15/22, 11/29/22, 12/7/22, 12/14/22, 12/20/22, 1/4/23
 - C. Approval of Budget Journal Entries for November and December, 2022
5. Personnel Approvals
 - A. Employment
 - i. Guyowen (Joe) Hall – Commercial Driving
 - B. Resignation
 - i. Claude Murray III – Commercial Driving
6. Instructional Update
 - A. High School
 - B. ACE
 - C. Adult Education
 - D. Approval of Shadowing/Co-op/Internship sites
 - i. Diesel Technology Program – Truck Enterprise
 - ii. Early Child Care Assistant Teacher Program – Berkeley County Schools, Jefferson County Schools
7. Placement Data for 2021-22
8. Business and Industry Update
9. JRTI Company Lab Entrepreneurship Site Update
10. Community Engagement update
11. Facilities Update
12. Counseling for Careers and Enrollment
 - A. Middle/High School
 - B. ACE (postsecondary)

13. School Culture update

14. Executive Session to discuss personnel and legal matters

15. Important Dates:

January 7 – Robotics Tournament – need judges

January 13 – Mountain Ridge Middle School 8th grade tour

January 20 – Harper's Ferry Middle School tour

January 28 – Robotics Tournament-need judges

February 10 – Spring Mills Middle School 8th grade tour

February 15-17 – State CTE Director's Conference – Morgantown

February 17 – Faculty Senate – 2-hour early dismissal

February 20 – Professional Learning Day – no students

March 3 – North Middle School 8th grade tour

March 7 – Open House 5:30-7:30

March 10 – South Middle School 8th grade tour

April 5 – JRTI Career Fair

May 4 – AAA Awards Ceremony

May 18 – High School Certificate Ceremony

June 1 – ACE Graduation (except Practical Nursing)

June 5 – Practical Nursing Graduation and Pinning Ceremony

June 7-9 – Summer Career Academy