

**ADMINISTRATIVE COUNCIL AGENDA**  
**August 30, 2024 at 8:30 AM**

1. Welcome and Introductions
2. Approval of July 26, 2024 Minutes
3. Financial Approval
  - A. Treasurer's Report for July, Check approvals for 7/24/24, 8/7/24, 8/22/24, Budget Journal Entries.
4. Personnel Approval
  - A. Retirement
    - i. Mrs. Lori Grove – effective November 5, 2024
5. JRTI Company Lab Entrepreneurship Site Update
  - A. We're working on a series of workshops to be offered to the business community to replace the CoStarters programming. It will include in-person and online Zoom tutorials and will hopefully be offered twice a month. Those should begin being offering in the next month
  - B. Betsy has signed up for the WVDE CTE Advanced Personal Finance Credential to better understand the methods to teach financial literacy
  - C. Doc will begin a podcasting studio (not live streamed) in the Entrepreneurship Classroom.
6. Office of Regional Innovation and Implementation
  - Current Project Management:
    - A. Martinsburg High School Library
    - B. Driswood Intermediate CTE/Multi Sensory Space
    - C. Mountain Ridge Middle, CTE/Multi Sensory Space and Greenhouse
    - D. Charles Town Middle, CTE Library and School Store conversion for Media Room
  - Current JRTI CTE Program Focus:
    - A. Coding/App/Game Design
    - B. Trucking
7. Business and Industry update
  - A. Jefferson Distributing has started their CDL training
  - B. A new group of Volvo students will be starting in the near future
8. Career Technical Student Youth Organization update

- A. We plan to request Perkin's funding again to enroll as a Total participation Plan school for SkillsUSA. Also, we will begin with a Marianna's hoagies and pizza fundraiser in early September.
- B. Our Robotics Engineering class is set to submit their video for the Culineering Challenge. We have been selected previously as one of only nine competitors the state allows.

#### 9. Facilities Update

- A. Ventilation grant
- B. Commercial Driving/Diesel Campus Upgrades (SBA)

#### 10. Counseling for Careers

- A. Middle/High School
  - i. Working on cutting down the number of 8<sup>th</sup> grade tours (6 total days)
  - ii. 10<sup>th</sup> graders will begin touring in the next few weeks
  - iii. We moved back our Open House to give students and families more time to talk about coming to JRTI after they have been interviewed
- B. ACE (postsecondary)
  - i. Postsecondary classes have all started. We are getting a lot of interest in Phlebotomy this year.
  - ii. The CDL program is also seeing an uptick in applications.

#### 11. School Culture update

- A. First week back with staff
- B. First week back with students for the daytime classes

#### 12. Civil Rights Audit

#### 13. Possible Executive Session to Discuss Student Disciplinary Decision

#### 14. Important Dates:

- September 2 – Labor Day
- September 3 – First Code Red Drill
- September 4-6 – CTE Conference
- September 9 – Code Orange Drill
- September 16 – WV Economic Development Council Tour with Jennifer Smith

Russell Penner is inviting you to a scheduled Zoom meeting.

Topic: Administrative Council Meeting August 30, 2024 @ 8:30 A.M.

Time: Aug 30, 2024 08:30 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/88493690761>

Meeting ID: 884 9369 0761

Next Meeting:

**ADMINISTRATIVE COUNCIL  
JAMES RUMSEY TECHNICAL INSTITUTE  
MINUTES OF July 26, 2024**

The regularly scheduled Administrative Council meeting for the James Rumsey Technical Institute was held July 26, 2024 at 8:30 a.m.

**MEMBERS PRESENT**

Dr. Ryan Saxe, Superintendent, Berkeley County Schools  
Dr. Chuck Bishop, Superintendent, Jefferson County Schools  
Ms. Veronica Barron  
Ms. Jackee Long (Berkeley County)  
Ms. Kathy Skinner (Jefferson County)  
Mr. Russell Penner, Secretary

**MEMBERS ABSENT**

Mr. David Banks, Superintendent, Morgan County Schools  
Mr. John Rowland (Morgan County)

**STAFF MEMBERS PRESENT**

Mr. Andrew Albright  
Mrs. Dianna Blake  
Mr. Ron Odom

**WELCOME AND INTRODUCTIONS**

Ms. Skinner welcomed all members and began the meeting at 8:40 a.m.

**ELECTION OF OFFICERS**

Ms. Skinner volunteered for Chairman, Ms. Long volunteered for Vice Chairman.

Dr. Saxe moved; seconded by Ms. Long to approve the election of officers; carried.

MOTION CARRIED

**MINUTES**

Ms. Skinner presented the minutes of the June 7, 2024 Administrative Council meeting for approval.

Ms. Long moved; seconded by Dr. Saxe to approve June 7, 2024 minutes as presented; carried.

MOTION CARRIED

**FINANCIAL**

Mr. Penner presented the June and July 2024 Treasurer's Reports for approval. Fund 13 ended June with a balance of \$1,605,880.02. Fund 63 ended June with a balance of \$2,497,531.99. Fund 73 ended June with a balance of \$11,223.51.

Recorded previous electronic check approvals of 6/10/24, 6/18/24, 6/28/24.

Budget Journal Entries – June, 2024 through July, 2024. There were no entries for July.

Ms. Long moved, seconded by Dr. Saxe, to approve all financial items as presented; carried.

MOTION CARRIED

### **PERSONNEL APPROVAL**

- A. Melissa Vadasz – Secretary II – Adult Learning Center
- B. Lauren Cunningham – Part-Time Therapeutic Services Instructor
- C. Rebecca Lockhart – Part-Time Therapeutic Services Instructor

Ms. Long moved; seconded by Dr. Saxe, to approve all hiring of personnel as presented; carried.

MOTION CARRIED

### **TRANSITION UPDATE**

Mr. Penner thanked everyone on the Board for being supportive of his transition to Director/Principal.

Mr. Penner is meeting with Mr. Jim Butts on a monthly basis starting in August to learn more about the budget. He is also working with Mrs. Van Metre on an as if/needed basis. Mr. David Banks offered to meet with Mr. Penner to assist with clarification of duties as a Director/Principal.

Mr. Penner stated Dr. Tress, ACE Assistant Principal, and Mrs. Copenhaver, Counselor, have been working very well together on scheduling students and becoming acclimated with their new positions.

Mr. Penner reported the transition with the office staff is going well, everyone is working to help learn their new duties.

### **INSTRUCTIONAL UPDATE**

Mr. Penner reported projected enrollment for FY25 for high school at 580 students. ACE projected enrollment for FY25 at 236. The ACE enrollment is difficult to project with the staggered start dates for Commercial Driving and Phlebotomy. Mr. Michael King has started as

the ACE Automotive Instructor. He is a wonderful automotive technician and we are supporting him while learning the instructor duties.

Adult Education has lost one FTE position due to lack of funding.

### **JRTI COMPANY LAB ENTREPRENEURSHIP SITE UPDATE**

Mr. Penner provided an update on the Region 9 Feasibility Study Grant (\$49,483). We are currently in the middle of the grant cycle, looking to lead to the Rise Grant. Consideration is being given to where industry needs are pointing us, adding/bolstering programs. Tourism, construction and manufacturing are the top three in demand fields.

Mr. Doc Williams will be working with the high school students during 4A/B period. We are hoping to add an entire Entrepreneurship program next year.

### **OFFICE OF REGIONAL INNOVATION AND IMPLEMENTATION**

Mr. Troy Pressens has been working well with Shepherd University and several area schools. Starting Points may have a project for their collaboration.

### **BUSINESS AND INDUSTRY UPDATE**

Mr. Penner reported the relationship with Volvo has been a good one. Volvo students have been testing. Volvo provided a replacement air conditioning unit for one of the trucks at no cost.

Mr. Penner is working on a new MOU with Jefferson Distributing to train their drivers.

### **CAREER TECHNICAL STUDENT YOUTH ORGANIZATION UPDATE**

James Rumsey hosted a successful NASA camp. Student were kept engaged and active throughout the camp.

The Summer Career Academy had about the same number of students as last year. The program is a good causeway for students to look at our programs during their 10<sup>th</sup> grade tours.

Mr. Odom reported 17 students from James Rumsey attended the SkillsUSA National Conference in Atlanta, Georgia. We had two students place 3<sup>rd</sup> in the Nation for Middle School Robotics, Urban Search and Rescue Middle School Team placed 5<sup>th</sup>, Urban Search and Rescue High School Team place 7<sup>th</sup>, ACE Job Skills Demonstration placed 5<sup>th</sup>, Individual High Advertising Design placed 2<sup>nd</sup>, and a three-person team placed 4<sup>th</sup> in High School Promotional Bulletin Board. Overall West Virginia had 53% of their competitors' place in the top 10%. There were 10 Gold Medals, 7 Silver Medals and 5 Bronze medals.

Mr. Odom's first year Cisco student received his Cisco Certification at the conference.

### **FACILITIES UPDATE**

Mr. Albright reported the Ventilation Grant has been assigned to a contractor. The ventilation project folds into the Commercial Driving/Diesel Campus Upgrade project. The ventilation had to be included due to a power upgrade in the Diesel facility. Contracts have been signed and we are moving forward with the power upgrade and ventilation system. SBA documents have been sent to the SBA. There are also several units that need replaced due age, 20 years old. Mr. Albright has requested prices and will work with Mr. Penner on the units.

### **COUNSELING FOR CAREERS**

Mr. Penner reported Mrs. Copenhaver and Dr. Tress have been working well together on scheduling.

Coordinating the scheduling of the 8<sup>th</sup> grade tours with BlueRidge CTC has been difficult due to communications. Mr. Penner will keep Council updated.

Mr. Penner reported all ACE classes are full. ACE programs will have staggered start dates with all programs being in full session by August 19, 2024.

### **SCHOOL CULTURE**

Mr. Penner invited all Council members to the Orientation August 14, 2024 from 5:30 – 7:30 p.m. Different mediums were used to advertise the Orientation, signs on property, radio, listed on website, and emails were sent to the students.

The New Teacher Academy will be held August 8 and 9, 2024. Ms. Lataya Thompson and Mr. Michael King will be taken through the employee handbook and the student handbook and given time to plan. New teacher mentors will be available to assist in any way possible.

### **APPROVAL OF TRIPS**

Mr. Penner requested approval of the Administrative Council for AC Aerospace Engineering to attend the Aviation Education Expo in Leesburg, VA November 8, 2024.

Ms. Long moved; seconded by Ms. Barron, to approve the AC Aerospace Engineering trip on November 8, 2024; carried.

MOTION CARRIED

### **EXECUTIVE SESSION**

Pursuant to West Virginia State Code 6-9a-4, the Council went into executive session at 9:04 a.m. on a motion by Dr. Bishop, seconded by Ms. Long.

Dr. Bishop moved, seconded by Ms. Skinner to come out of executive session at 9:10 a.m.

MOTION CARRIED

**IMPORTANT DATES**

July 5 – August 12 – Staggered start dates for ACE  
August 12, 2024 – First day back for all instructors  
Monday – Faculty Senate and Committee Meetings  
Tuesday – Faculty Meetings  
Wednesday – Round Robin Session  
Thursday – Professional Development  
Friday – First Aid/CPR/AED Training  
August 19 – First day high school students

The meeting adjourned at 9:10 a.m.

NEXT MEETING: The next meeting will be August 30, 2024 at 8:30 a.m.

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**DATE OF APPROVAL**

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**CHAIRMAN**

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**SECRETARY**



**BERKELEY COUNTY BOARD OF EDUCATION  
TREASURER'S REPORT  
MONTH ENDING JULY 31, 2024**

Fund	Prior Year Ending Cash Balance Carryover	Revenue		Disbursements		Current Month Ending Cash Balance	Current Month Ending Cash Balance	
		This Month	Fiscal Year To Date	This Month	Fiscal Year To Date		In Cash	In Investments
<b>Berkeley County</b>								
Fund 11	\$ 47,336,009.94	\$ 9,872,840.02	\$ 9,872,840.02	\$ 3,443,338.49	\$ 3,443,338.49	\$ 53,765,511.47		
Fund 61	\$ (1,513,659.60)	\$ 2,268,903.09	\$ 2,268,903.09	\$ 791,764.39	\$ 791,764.39	\$ (36,520.90)		
Fund 65	\$ 4,528,400.51	\$ -	\$ -	\$ -	\$ -	\$ 4,528,400.51		
Fund 71	\$ (2,219,200.12)	\$ 2,172.67	\$ 2,172.67	\$ -	\$ -	\$ (2,217,027.45)		
<b>James Rumsey</b>								
Fund 13	\$ 1,613,198.47	\$ 197,799.28	\$ 197,799.28	\$ 106,036.63	\$ 106,036.63	\$ 1,704,961.12		
Fund 63	\$ 2,471,185.14	\$ 399,464.80	\$ 399,464.80	\$ 64,545.12	\$ 64,545.12	\$ 2,806,104.82		
Fund 66	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Fund 73	\$ 11,223.51	\$ -	\$ -	\$ 440.00	\$ 440.00	\$ 10,783.51		
<b>General Fund - 51</b>	\$ 20,438,911.25	\$ 22.06	\$ 22.06	\$ -	\$ -	\$ 20,438,933.31		
<b>Totals</b>	\$ 72,666,069.10	\$ 12,741,201.92	\$ 12,741,201.92	\$ 4,406,124.63	\$ 4,406,124.63	\$ 81,001,146.39	\$ 7,093,397.51	\$ 69,379,348.37
<b>Debt Service</b>	\$ 6,805,040.50	\$ 187,778.07	\$ 187,778.07	\$ -	\$ -	\$ 6,992,818.57	\$ -	\$ 6,992,818.57
<b>Bond Construction</b>	\$ 120,513,883.84	\$ 542,613.41	\$ 542,613.41	\$ -	\$ -	\$ 121,056,497.25	\$ 4,539,974.53	\$ 116,516,522.72
<b>Totals</b>	\$ 199,984,993.44	\$ 13,471,593.40	\$ 13,471,593.40	\$ 4,406,124.63	\$ 4,406,124.63	\$ 209,050,462.21	\$ 16,161,772.55	\$ 192,888,689.66
<b>Totals</b>							\$ 16,161,772.55	\$ 192,888,689.66

All funds listed as cash are invested each day at United Bank per our bank agreement. General Fund investment at State Investment Pool.  
 Child Nutrition payments are collected and held at City National Bank. Bond funds invested at State Treasurer's office.  
 Debt Service Funds are in the Municipal Bond Commission accounts in Charleston.

Treasurer *[Signature]* Date: 8/13/2024  
 cc: James Rumsey

**James Rumsey Technical Institute  
2023-2024 Check Approval Spreadsheet**

The referenced payments do not overdraw the particular budget account category.

	<b>PO NUMBER</b>	<b>VENDOR</b>	<b>AMOUNT</b>
WELDING SUPPLIES	701250047	CUMBERLAND PIPE & STEEL	1690.76
COPIER REPAIRS	701250014	DOING BETTER BUSINESS	451.83
ANNUAL SCHOOLOGY RENEWAL	701250072	POWERSCHOOL GROUP LLC	6430.00
SYSTEM 1 & 2 UPGRADES	701250092	FIRE-X SALES & SERVICE	7709.00
INSPECTIONS	70150016	FIRE SAFETY EQUIPMENT	2401.00
LIGHTING & CONSUMPTION	701250012	POTOMAC EDISON	17,921.19
DIESEL	701250011	R.M. ROACH & SONS	1,279.43
GASSES & DEMURRAGE	701250009	ROBERT'S OXYGEN	596.06
VEX CTE WORKCELL	701250038	VEX ROBOTICS	2499.00
PHLEBOTOMY SUPPLIES	701250078	MCKESSON MEDICAL	197.92
ANNUAL CDX RENEWAL – DIESEL	701250095	JONES & BARTLETT LEARNING	2605.65
ANNUAL DX RENEWAL – AUTO	701250096	JONES & BARTLETT LEARNING	2605.65
STUDENT ACCESS CODES	701250075	FACETS HEALTHCARE TRAINING	1440.00
WELDING SUPPLIES	701250046	LINCOLN ELECTRIC	1417.50
VENTILATION PROJECT	701250079	HELBING LIPP RECNY	440.00
HVAC MAINTENANCE	701250033	JOHNSON & JOHNSON	3507.93
TURNKEY PACKAGE RENEWAL	701250074	CEV MULTIMEDIA	2750.00
DIESEL SHOP SUPPLIES	701250049	BOWMAN MURRAY FULK (NAPA)	456.26
AUTO SHOP SUPPLIES	701250050	BOWMAN MURRAY FULK (NAPA)	1093.06
WORKBENCH	701250037	ROBOSOURCE	944.95
ALARM REPAIRS	701250031	JOHNSON CONTROLS	2061.11
ADVERTISING	701250007	WV RADIO	1099.89
EWALK USER RENEWAL	701250073	MEDIA X SYSTEMS	265.00
TRAVEL REIMBURSEMENT	N/A	KEVIN PRICE	599.50
TRAVEL REIMBURSEMENT	N/A	JESSICA BUTCHER	557.69
TRAVEL REIMBURSEMENT	N/A	BRADLEY BUTLER	708.46
TRAVEL REIMBURSEMENT	N/A	MELISSA WILLIAMS	577.50
TRAVEL REIMBURSEMENT	N/A	JESSICA BUTCHER	324.50

07.24.24

Management asserts that all purchases of goods and services that are included in the check register have been properly budgeted, purchase orders issued, and that funds are available to pay the vendors accordingly. Additionally, all invoices for the above items were reviewed and approved as allowable expenses according to state and federal guidelines for local education agencies.

**James Rumsey Technical Institute  
2023-2024 Check Approval Spreadsheet**

**The referenced payments do not overdraw the particular budget account category.**

TRAVEL REIMBURSEMENT	N/A	DAKARI WILLIAMS	483.58
TRAVEL REIMBURSEMENT	N/A	RONALD ODOM	599.50
TRAVEL REIMBURSEMENT	N/A	ANN MUELLER	265.50
TRAVEL REIMBURSEMENT	N/A	BRIAN ZEGER	265.50
CDL DRUG SCREENINGS	701250069	EAST MOUNTAIN HEALTH	410.00
FLEET FUEL	701250052	WEX	571.55
VEHICLE INSPECTIONS & REPAIRS	701250082	MARTINSBURG SERVICE CENTER	232.22
VEHICLE PARTS	701250083	NAPA AUTO PARTS	386.46
ONLINE TESTING	701250080	NCCER	2.25
VEHICLE INSPECTIONS	701250051	HEDGESVILLE TEXACO	38.00
CASHLESS OPERATIONS	701250081	NAYAX	23.85
VEHICLE PARTS	701250040	NAPA AUTO PARTS	168.73

07.24.24

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**James Rumsey Technical Institute  
2023-2024 Check Approval Spreadsheet**

**The referenced payments do not overdraw the particular budget account category.**

	<b>PO NUMBER</b>	<b>VENDOR</b>	<b>AMOUNT</b>
ANNUAL SYSTEM WARRANTY	701250029	ATLANTIC SECURITY SYSTEMS	1,935.00
ANNUAL INSPECTION	701250122	HUB CITY SPRINKLERS	175.00
PROPANE	701250019	RM ROACH & SONS	400.83
DIESEL	701250011	RM ROACH & SONS	436.29
ROBOTICS SUPPLIES	701250039	VERNIER SOFTWARE	2,415.35
ROBOTICS SUPPLIES	701250055	VEX ROBOTICS	894.74
BATTERY	701250041	WEISS BROS	1,791.35
CUSTODIAL SUPPLIES	701250010	WEISS BROS	2,924.57
CS2N ANNUAL RENEWAL	701250094	CARNEGIE MELLON	300.00
DIESEL RENOVATIONS	701240640	HELBING LIPP RECNY	22,773.41
VENTILATION PROJECT	701250079	HELBING LIPP RECNY	880.00
ANNUAL LIFT INSPECTIONS	701240864	HY-TECH LIFT SERVICES	3,677.73
LIFT REPAIRS	701240909	HY-TECH LIFT SERVICES	2,711.32
ALARM REPAIRS	701250031	JOHNSON CONTROLS	171.67
THERAPEUTIC SERVICES TEXTBOOKS	701250062	HARTMAN PUBLISHING	403.80
ADVERTISING	701250007	WV RADIO	1,227.93
VEHICLE REPAIRS	701250104	MARTINSBURG CHEVROLET	1,298.99
MAC SUPPLIES	701240976	APPLE INC	11,370.00
SCHOOL VAN	701250003	HEFFLE MOTORS	30,156.70
EMPLOYEE TUITION REIMBURSEMENT	N/A	TIM MARCUM	2301.78
EMPLOYEE TUITION REIMBURSEMENT	N/A	GUYOWEN HALL	2364.92
EMPLOYEE TRAVEL REIMBURSEMENT	N/A	AMY FILES	425.55
EMPLOYEE TRAVEL REIMBURSEMENT	N/A	BONNIE BROWN	588.56

08.07.2024

Management asserts that all purchases of goods and services that are included in the check register have been properly budgeted, purchase orders issued, and that funds are available to pay the vendors accordingly. Additionally, all invoices for the above items were reviewed and approved as allowable expenses according to state and federal guidelines for local education agencies.

**James Rumsey Technical Institute  
2023-2024 Check Approval Spreadsheet**

**The referenced payments do not overdraw the particular budget account category.**

EMPLOYEE TRAVEL REIMBURSEMENT	N/A	DIANNA BLAKE	104.52
EMPLOYEE TRAVEL REIMBURSEMENT	N/A	KATELYN PENWELL	51.93
FOOD TRUCK FESTIVAL REG FEE	701250121	MAIN STREET MARTINSBURG	200.00
FOOD TRUCK SUPPLIES	701250119	MARTINS FOODS	60.49
FOOD TRUCK SUPPLIES	701250118	SCHENK FOODS	382.41
FOOD TRUCK SUPPLIES	701250120	FOODPRO	1400.30
FLEET FUEL	701250052	WEX BANK	931.13

08.07.2024

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**James Rumsey Technical Institute  
2024-2025 Check Approval Spreadsheet**

The referenced payments do not overdraw the particular budget account category.

	<b>PO NUMBER</b>	<b>VENDOR</b>	<b>AMOUNT</b>
Food Truck Supplies	701250120	FoodPro	715.72
HVAC Class Supplies	701250124	Lowe's	611.40
Food Truck Supplies	701250119	Martin's	202.14
Cashless Vending	701250081	Nayax	23.85
HVAC Class Supplies	701250147	RE Michels	527.20
CDL Truck Repairs	701250125	Martinsburg Service Center	681.27
Motor repairs	701250129	Biedler's Electric Motor	1267.38
Food Truck Repairs	701250144	Commercial Services	137.50
Annual Membership Dues	701250136	Mburg/BCO Chamber	320.00
Leadership Berkeley Tuition	701250137	Mburg/BCO Chamber	1195.00
Lighting/Consumption	701250012	Potomac Edison	19499.15
Diesel	701250011	RM Roach	277.67
Gasses & Demurrage	701250009	Robert's Oxygen	596.06
Weed eater repairs	701250087	Tri County Rentals	73.88
Custodial Supplies	701250010	Weiss Bros	1596.93
Quarterly Dues	701250008	WV Brim	8852.00
Welding supplies	701250046	Lincoln Electric	225.00
Alarm repairs	701250031	Johnson Controls	232.28

08.22.2024

Management asserts that all purchases of goods and services that are included in the check register have been properly budgeted, purchase orders issued, and that funds are available to pay the vendors accordingly. Additionally, all invoices for the above items were reviewed and approved as allowable expenses according to state and federal guidelines for local education agencies.

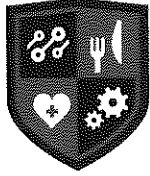
DATE - 8/23/24  
 TIME - 13:01:16  
 PROG - GNL.S20

BERKELEY COUNTY SCHOOLS  
 JOURNAL ENTRY LISTING

LINE NO.	ACCOUNT / DESCRIPTION	DEBIT	CREDIT
	MONTH - JULY NUMBER - 00700		
	TRANSFER-PROJECT 61521 ABE FEDERAL		7/01/24
0001	63.61521.04511.009.000.0000.0000.00	23,768.00	
	REVENUE		593.00
0002	63.61521.76191.911.701.0000.0000.00		
	FUND TRANSFERS OUT		21,528.00
0003	63.61521.61691.151.701.0000.0000.00		
	SALARY-TEMP/PT PROF		1,647.00
0004	63.61521.61691.221.701.0000.0000.00		
	SOCIAL SECURITY		

\* J/E TOTALS 23,768.00 23,768.00

\*\* REPORT TOTALS 23,768.00 23,768.00



## Budget Journal Entries 08/01/2024-08/26/2024

### Expenditures

JE Month	JE Number	JE Line	JE Acct/Title	JE Desc	JE Obj Desc	JE Amount
8	701	2.000	63.05571.32519.341.701.0000.0000.00 NEW SUPPLEMENT- GRTAWD04022500000910 JRTI FISCAL ADMIN		OTHER PROFESSIONAL SVC	\$ 47,340.00

### Revenue

JE Month	JE Number	JE Line	JE Acct/Title	JE Desc	JE Obj Desc	JE Amount
8	701	1.000	63.05571.03211.009.000.0000.0000.00 NEW SUPPLEMENT- GRTAWD04022500000910 JRTI FISCAL ADMIN		REVENUE	\$- 47,340.00